

RADNOR TOWNSHIP COMMUNITY FACILITY
RULES, PROCEDURES AND REGULATIONS FOR RENTAL

- ...Renter and/or Organization must be a resident of Radnor Township.
- ...4H, Boy Scouts & Girl Scouts, Senior Citizens Groups, and other community service organizations of Radnor Township can use the facility at no cost... All are responsible for any damages occurred.
- ...No Firearms, Alcoholic beverages, illegal drugs, or intoxicated persons are permitted on premises.
- ...No gambling permitted on premises.
- ...Music permitted, but must be confined to the Township Building and the volume must not disturb the neighbors.
- ...To use only the Community part of the building that includes meeting area, kitchen area, and rest rooms. No Admittance into Offices or Fire Department areas.
- ...To leave the facility as good as or better than found.
- ...To clean the premises and place all refuse in containers provided, and remove all refuse from containers and place in dumpster provided by Radnor Township.
- ...Return all Township property to designated areas.
- ...No blocking of any EGRESS DOORS at any time.
- ...Kitchen facility's are for serving food ONLY, no cooking and/or food preparation allowed.
- ...Do not attach posters or signs to premises.
- ...No smoking anywhere inside facility.
- ...To lock all doors and windows upon departure.
- ...Keys are to be returned to the designated location or returned Township Representative as soon as possible.
- ...Community room capacity is 88 persons.
- ...No parking in front of any exterior doors of the Community Room Facility and/or Fire Dept. Areas, violators will be towed at the owners expense.
- ...No renting, leasing or loaning of chairs, tables or any other equipment located in the Radnor Township Community Room.
- ...Any youth group shall be required to have a supervisor or responsible adult present at all meetings.
- ...Rules and regulations will be posted inside the Community Facility.

...All rules and regulations and fees are subject to change by order of the Radnor Township Trustees without notice.

...No pets or other animals are permitted inside the facility at any time.

...To use the facility only as described in purpose and nature of meeting described.

...To vacate premises at scheduled time, and remove all personal property by the end of use.

...To be responsible for group's conduct. (Groups that abuse the facility or violate rules and regulations will not be issued future agreements and charges for damages will be assessed.)

...Do not allow for-profit groups or for-profit parties to rent/use the Community building at any time.

...No dangerous or unlawful activity is permitted to occur on Township premises during the time covered by this agreement.

...The Renter shall provide adequate adult supervision for any minor children who participate in the Renter's use of the facility.

...Defacement, destruction, removal, or disturbance of any building, signs, equipment, or natural vegetation within the premises is prohibited. Vandals will be prosecuted to the fullest extent of the law.

The Renter and/or Organization hereby agrees that the use of the facility described above shall be upon the conditions listed above and at the exclusive risk of the renter and his/her guests, and no liability shall be attached to Radnor Township, Delaware County, its Board of Trustees, elected and appointed Officials, employees, agents, volunteers and other working on behalf of Radnor Township.

The renter further agrees to defend, pay on behalf of, indemnify and hold harmless, Radnor Township, Delaware County, its Board of Trustees, elected an appointed officials, employees agents, volunteers, and others working on behalf of Radnor Township, against any and all claims, demands, suits, loss (including all costs connected therewith, including but not limited to, attorney fees) for any damage which may be asserted, claimed or recovered against or from Radnor Township, its Board of Trustees, elected and appointed Officials, employees, agents, volunteers and other working on behalf of Radnor Township, reason of personal injury (including, but not limited to, bodily injury and death and/or property damage including, but not limited to, loss of use thereof) which arises out of the alleged negligence of Radnor Township, its Board of Trustees, elected and appointed Officials, employees, agents, volunteers and other working on behalf of Radnor Township, and/or in any way connected or associated with this agreement.

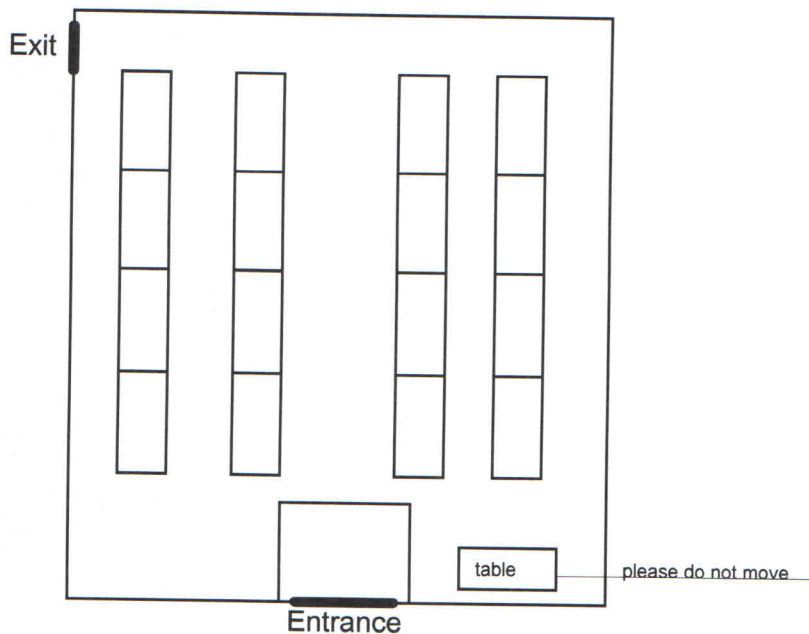
Approved
by _____ Title _____ Date _____

Renter's Signature of
Acceptance _____ Date _____

CLEAN UP and SET-UP PROCEDURES

The following items must be done:

1. The room must be set up as per drawing.



2. ALL tables and chairs are to remain inside the facility. Tables and chairs are not for loan for any reason.
3. ALL tables are to be wiped off and **DRY**.
4. Floors swept and/or mopped.
5. Trash gathered and bagged and put in the trash containers located outside behind the Fire Station.
6. Trash bags are located in the utility closet (key to exterior doors will unlock closet door).
7. Counters and sinks are to be clean.
8. Please be sure to take all items brought in the facility home with you !!!!
9. NO MORE THAN 88 PEOPLE IN ATTENDANCE.....

These are all common sense items and **most** people do not need to be told to do these. Please leave the community room in the manner in which you would like to find it !! If cleaning is required by the Township, you will be charged \$25.00 an hour (one hour minimum) for us to clean it !!!

Renter & Date

Township Agent & Date